

CHAT Beijing Conference (March 22-24, 2016)

Group Block Code: 2168959

Please complete this Reservation Form and send it to the Reservation Department Direct Fax No: 86-10-65813838
or Email: reservation@sofitelwandabj.com

Guest Name (Mr. /Ms. / Mrs.) _____ Last Name _____ First Name _____
Position _____ Company _____
Title _____ Telephone _____ Country code/area code/number _____
Email _____ Fax _____ Country code/area code/number _____
ARRIVAL DATE _____ DEPARTURE DATE _____

ROOM TYPE _____ Rate Single/Double Occupancy
Luxury Room (King / Twin) CNY1,250+15%

- * Rates are per room per night, and include single or double Daily Buffet Breakfast in VIC restaurant.
- * Complimentary wireless internet access in all guest rooms
- * Room rate is valid for 3 days pre & post the event.
- * Hotel check-in from 14:00 / Check-out before 12:00 Noon, any check-in before or check-out after the mentioned time is subject to additional charges and upon availabilities

Special Request: _____

FLIGHT/TRANSFER

ARRIVAL FLIGHT INFO/TIME _____ DEPARTURE FLIGHT INFO/TIME _____

Please tick your choice for Airport transfer.

- > Audi A6L: CNY 700 one way Buick GL8: CNY 1050 one way
- * Airport transfer may only be confirmed with flight details and credit card number.

GUARANTEE & CANCELLATION

- All reservations request must be accompanied with a credit card details to guarantee the booking.
- Any cancellations made by delegations less than 7 days prior to the conference will be charged for 1 night as compensation. Any no-shows will be regarded as a cancellation and charged for the entire stay to the individual.
- All delegates should provide as a cancellation and charged for each of the room, and be paying directly upon their check-out by their own.

VISA Master Card American Express Diners Club
Credit Card Number _____ Expiry Date _____
Signature _____ Date _____

HOTEL USE ONLY

Confirmation No. _____ Not Confirmed
Acknowledged by _____ Date Confirmed _____

